MODIFY LAYOUT & MODIFY CONTENT
My Blackboard tab

My Courses Area
The My Courses “module” lists your courses by semester. You may not see any courses in this module at first. Within this module you can choose to view the Course ID, Announcements, Tasks, and Calendar for each course.

From My Courses:

1. Click the pencil icon on the right corner of the My Courses Module.
2. Click on Display Course, Display Course ID, Display Announcements, Display Tasks, or Display Calendar Events boxes.
3. Scroll down to the bottom of the page and click the Submit button.

Modify Content
You can also modify what “modules” appear on your My Blackboard page:

1. Click on Modify Content

2. Add or remove modules via a check box list (i.e. uncheck to remove, check to replace).

3. Click SUBMIT.
**Modify Layout**
The Layout settings tool will allow you to change the position of the modules on the My Blackboard page and choose a color theme.

**To change position:**

1. Click on the **Modify Layout** button.
2. Choose the **Right** or **Left Panel**.
   - **Right Panel:**

   ![Diagram of Right Panel]

3. Click on the **Module** name.
4. Use the **arrow** buttons to move the modules around.
5. Scroll down to the bottom of the page and click the **Submit** button.

**To change color:**

1. Click on the **Layout** button.
2. Choose the **Customize Theme**.
3. Scroll down to the bottom of the page and click the **Submit** button.

![Diagram of Customize Theme]